

Minutes  
School Building Committee Regular Meeting  
April 22, 2014

PRESENT: Tom Dembek, John Koning, Jody Nazarchyk, James Norton, and Alan Wilensky

ABSENT: Kimberly Alfultis, Robert Brule

STAFF: Jerome Belair, Superintendent; Jay Miner, Director of Buildings & Grounds;  
Andre Hauser, Waterford High School Principal

**I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

Mr. Wilensky established a quorum and called the meeting to order at 5:33p.m.

**II. RECOGNITION OF VISITORS/PUBLIC COMMENT**

Mr. Wilensky acknowledged the presence of Gus Kotait of O&G and Bill Ayles of JCJ Architecture.

**III. CORRESPONDENCE/ INFORMATIONAL ITEMS**

None at this time.

**IV. SUPERINDENDENT'S REPORT**

Mr. Belair reported that he met with Rudie Beers to discuss the financial report and that bonding costs have all been addressed and after taking this meeting's change orders into account there will be a favorable balance to finish out the high school project. Mr. Belair also reported that The Friendship School and the elementary schools should be able to be closed out by either May or June at the latest. Mr. Belair also brought up that the maintenance department is continuing to work on the IT/Maintenance Building but have reached the \$30,000 limit as set by the building committee. Mr. Belair requested that the committee consider allowing for another \$15,000 in order to finish this piece of the project. In addition, Oswegatchie Elementary School may need acoustic tiles in the cafeteria to reduce noise levels. Mr. Belair and Mr. Miner are looking into this.

**V. OLD BUSINESS**

1. APPROVAL OF MINUTES: March 18, 2014

MOTION: That the Waterford School Building Committee moves to approve the minutes of the March 18, 2014 meeting with the clarification that the motion under new business to approve the proposals for the installations of the Project Adventure courses is not to exceed the cost of \$10,000 per each elementary school.

Nazarchyk, Dembek – Unanimous; Koning Abstained

**VI. NEW BUSINESS**

Mr. Wilensky stated that the new business item one on the agenda would be tabled until the next building committee meeting. He also brought to the committee's attention the additional change order item to be added to the agenda.

MOTION: To accept the change order addendum to the meeting agenda.

Nazarchyk, Koning- Unanimous

**VII. CONSENT AGENDA- WATERFORD HIGH SCHOOL CHANGE ORDERS:**

Items to be Approved / Reviewed **Total in Bold**

Total for Approval **\$74,739.13**

Project Allowances & CM Fee Item **Subtotal: (\$87,833.00)**

1. Reconcile allowances and closeout:
  - a. Manafort Brothers: Credit \$8,516.49
  - b. M Frank Higgins: Credit \$34,386.00
  - c. A Secondino General Trades: Credit \$83,850.00.
  - d. A Secondino Casework: Credit \$21,081.00.
2. O&G CO # 0002 in the amount of \$60,000.00 for partial adjustment to the Construction Management Fee per section 13.2 of the CM contract at 2% of the cost of the work.

New Building Addition Items **Subtotal: \$12,858.78**

3. Proposal from Walsh and Co in the amount of \$1,400.00 to supply and install (14) darkening shades in rooms 301, 309 & 317.
4. Shepard Steel T&M cost # M25 dated 3/21/14 in the amount of \$2,925.78 to supply and install a steel reinforcement roof frame for the added finishing room fan.
5. Allied Restoration T&M cost letter dated 3/12/14 in the amount of \$1,548.00 to curb and roof for the added finishing room fan.
6. Southern New England Proposal # 14-211a dated 3/27/14 in the amount of \$6,985.00 to perform an electrical coordination study at WHS including Arc Flash and setting of all main switch board circuit breakers.

Field Items **Subtotal: \$3,953.34**

7. CJ Fucci Proposal # 95B dated 3/24/14 in the amount of \$3,670.34 to supply and install one additional catch basin and associated piping per RFI 1004B. Previously approved to proceed.
8. Invoice from Special Testing for 03/28/14 Concrete/Soils/Rebar Inspection and Concrete Cylinders in the total amount of \$283.00.

Site Items **Subtotal: \$4,387.86**

9. Miller Industries Proposal dated 4/1/14 in the amount of \$1,200.00 to supply and install one commercial double drive gate on existing posts with one stretch of chain link fence at the old miner lane entrance. All posts and frames are galvanized, chain link wire is #9 green vinyl coated. Compare to Eagle fence quoted \$1,575.00 for gate only.

MOTION: To discuss and accept consent agenda items #1-9.

Nazarchyk, Koning- Unanimous

Mr. Wilensky noted that these items are all owner requests. There was brief discussion on items #6, 7, and 9. It was stated that conducting an electrical study to assess the power flow into the building was necessary to eliminate issues with the HVAC system. Item #7 is for an additional catch basin that was found to be a necessity after the project had started. It was deemed necessary to put a fence in place to keep cars from driving directly onto the sporting fields.

10. CJ Fucci/Atlas Fence Proposal dated 4/9/14 in the amount of \$3,187.86 to cover the cost of the material only for the missing 200LF of PT guard rail from the truck access road around the baseball field up to the athletic storage building as shown on the contract document. In exchange Atlas will leave the 230 LF of PT Wood Guard Rail that was installed at the wrong location around the detention basin.

Auditorium & Stage/Lobby Items **Subtotal: \$34,000.00**

11. Supertech quote # Q2014016A in the amount of \$34,000.00 for replacement of (14) house lights in the auditorium as shown on the submitted plan.

Pool & Fieldhouse items **Subtotal: \$3,492.00**

12. HB Communication quote # P-109431 in the amount of \$3,492.00 to modify the AV system in the field house in order to allow WHS Athletics to properly host sporting events. This item was reviewed by Waterford IT.

Music Room & Aux Gym Items **Subtotal: \$12,774.00**

13. New England Facility Sales estimate # 239 in the amount of \$12,774.00 to supply and install (74) 2X6 wall pads (royal Blue) with Z clips in the aux gym.

Maintenance Building **Subtotal: \$407.00**

14. HHS proposal dated 12/9/2013, in the amount of \$407.00, to perform a sheave change and rebalance existing-relocated unit RTU-J1. Per RFI#1019, RTU-J1 is measured at 1400 cfm whereas the design number is 3300 cfm. The sheave change can bring the unit to 2032 cfm.

Pending Items on SBC Agenda: **\$66,059.15**

15. Project Adventure Course & Climbing Wall proposal dated March 17, 2014 in the not to exceed budget amount of \$57,933.00
16. Plumbing Fixtures: FW Web quote # 42600809 in the amount of \$8,126.15 to supply replacement shower fixture kits by Symons Industries as selected by WPS at 17 showers at WHS.
17. HHS/Deedy Construction Co., Inc. proposal dated 4/21/14 in the amount of \$24,640.00 to replace the grass paver area on the East Side of the new building addition with a concrete sidewalk as requested by WPS. The proposal includes, excavate, place 6" process gravel, place 6" of reinforced concrete sidewalk for a 2,200 sf area. In addition, a 6' long 8" wide curb will be placed to separate the loamed area from the new sidewalk. All sand and other materials will be removed and disposed of from the work area. Another price was requested from CJ Fucci Inc.

MOTION: To discuss and accept consent agenda items 10-17.

Nazarchyk, Dembek- Unanimous

Consent agenda items 10-17 were discussed. Mr. Dembek questioned whether or not item #11 would adequately solve the lighting issue in the auditorium. Mr. Wilensky assured him that they would be replacing some of the existing lighting as well as adding extra fixtures which would provide adequate lighting and dimming features. Mr. Wilensky opened up discussion about item #10 stating that the fence that is in place now was put in the incorrect location. It is for the committee to decide to relocate the guard rail entirely or to keep it where it is and pay only for materials to build the remaining guard rail in the area originally specified. It was the consensus of the committee that having the extra length of guardrail would be beneficial.

MOTION: To keep the existing guard rail and continue the fencing for the price of materials only which was originally set at \$2,800.

Dembek, Koning- Unanimous

MOTION: To accept the Project Adventure Course & Climbing Wall proposal with the not to exceed budget amount of \$60,000.

Nazarchyk, Koning- Unanimous

Mr. Wilensky designated item #16 as a design issue. Mr. Miner weighed in saying that the valves specified for the field house and pool are the best in that line but are not heavy duty enough for industrial use. Mr. Kotait showed a picture of the area specified in item #17 to be paved over. It was agreed that the area looks unsightly as it is unable to grow grass and the sand that is there now only ends up all over the sidewalk when it rains.

## **WATERFORD HIGH SCHOOL**

### **Architect's Report Waterford High School: JCJ Architecture**

Mr. Ayles informed the committee that JCJ has officially closed out its punch list. There are a few minor maintenance issues remaining that he will continue to work on with Mr. Miner. Mr. Ayles also reported that he is currently working on the construction document portion of the LEED uploads.

### **Construction Manager's Report Waterford High School: O&G**

Mr. Kotait reported that the access ladder to the rooftop fan will be in place on Monday. He also stated that he has been continuing to work with the controls contractor on the water furnace and they will possibly extend the warranty. As of now they are continuing to monitor the chillers. Mr. Kotait also reported that during the spring break a number of punch list items were taken care of and that site work has resumed.

### **Pending Items:**

HVAC

Practice field layout - ongoing

Exterior Lighting at B canopy

Signage for Parking (Directions to Auditorium, Pool, etc.)

Mr. Kotait showed the committee a sample of the signs to be posted around the high school campus giving directions to various parking areas and school facilities. It was the consensus of the committee that they liked the layout that was shown. There were some questions about the status of the tree removal around the tennis courts as well as along Rope Ferry Road. Mr. Koning attended the last Planning and Zoning Commission meeting on behalf of the School Building Committee and reported that the Commission members stated concerns with removing the trees along the road, and requested additional information about the trees at the tennis courts. Mr. Belair again requested that the committee consider Mr. Miner's request for additional funds for the IT building.

MOTION: To provide an additional \$15,000 in materials for the IT/Maintenance building.

Nazarchyk, Koning- Unanimous

## **VIII. BILL LIST**

Mr. Wilensky noted that there was an amended bill list provided for the committee. On that bill list there is one deletion, a quote for Home Depot in the amount of \$718.96 for a dryer.

MOTION: There was a motion to approve the amended bill list.

Nazarchyk, Dembek - Unanimous

## **IX. ADJOURNMENT**

MOTION: That the Waterford School Building Committee adjourns the meeting at 6:15 p.m.

Nazarchyk, Koning – Unanimous

**IX. Bill List April 22, 2014**

Revised 4/22/14

School	Stage	Vendor	Description	Invoice #	Amount
WHS	n/a	Waterford Board of Education	IT Related Project Expenses	April 22, 2014	\$21,575.06
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 4/12/14	\$175.19
WHS	n/a	The Home Depot	Baseball Pressbox	Receipt dated 4/3/14	\$261.95
WHS	n/a	The Home Depot	Baseball Pressbox	Receipt dated 4/6/14	\$246.77
WHS	n/a	The Home Depot	Baseball Pressbox	Receipt dated 4/9/14	\$30.50
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 4/13/14	\$520.05
WHS	n/a	Lowe's	IT Related Project Expenses	Receipt dated 4/13/14	\$219.40
WHS	n/a	The Home Depot	Baseball Pressbox	Receipt dated 4/7/14	\$25.24
WHS	n/a	Lowe's	Baseball Pressbox	Receipt dated 4/3/14	\$5.55
WHS	n/a	The Home Depot	IT Related Project Expenses	2022384	\$39.24
WHS	n/a	The Home Depot	IT Related Project Expenses	1014572	\$22.30
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/20/14	\$36.03
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/21/14	\$486.91
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/22/14	\$16.15
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/21/14	\$75.40
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/25/14	\$46.36
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 3/28/14	\$31.54
WHS	n/a	The Home Depot	IT Related Project Expenses	Receipt dated 4/1/14	\$47.62
WHS	n/a	The Home Depot	Baseball Pressbox	Receipt dated 4/8/14	\$51.21
WHS	n/a	Granite City	IT Related Project Expenses	S4869842.002	\$65.80
WHS	n/a	General Woodcraft	IT Related Project Expenses	IVC0069827	\$850.50
WHS	n/a	General Woodcraft	IT Related Project Expenses	IVC0069883	\$337.50
WHS	n/a	United Builders Supply	IT Related Project Expenses	40205700	\$234.40
WHS	n/a	United Builders Supply	IT Related Project Expenses	40204972	\$133.08
WHS	n/a	United Builders Supply	IT Related Project Expenses	40204956	\$437.77
WHS	n/a	United Builders Supply	IT Related Project Expenses	40205266	\$156.21
WHS	n/a	United Builders Supply	IT Related Project Expenses	40204710	\$810.06
WHS	n/a	True Value	IT Related Project Expenses	72063	\$33.47
WHS	n/a	Sherwin Williams	IT Related Project Expenses	3784-4	\$8.78
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101705473.001	\$133.50
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101711245.001	\$767.51
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101691673.001	\$3,354.94
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101710274.001	\$824.52
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101690374.001	700.12
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101684930.001	69.74

WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101675090.001	49.26
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101675090.002	\$101.11
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101685895.001	\$362.32
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101697615.001	\$122.54
WHS	n/a	Electrical Wholesalers	Baseball Pressbox	S101681598.001	\$182.50
WHS	n/a	Granite City	Baseball Pressbox	S4887197.001	\$14.98
WHS	n/a	Granite City	IT Related Project Expenses	S4869842.001	\$578.78
WHS	n/a	Granite City	Baseball Pressbox	S4891655.001	\$685.13
WHS	n/a	Granite City	Baseball Pressbox	S4894679.001	\$280.69
WHS	n/a	Granite City	IT Related Project Expenses	S4869842.003	\$462.00
WHS	n/a	Granite City	IT Related Project Expenses	S4864771.001	credit \$503.90
WHS	n/a	Granite City	IT Related Project Expenses	S4809241.001	\$592.95
WHS	n/a	Granite Group	IT Related Project Expenses	7308757-00	\$106.45
WHS	n/a	Granite City	Baseball Pressbox	S4893065.001	\$498.42
WHS	n/a	Rexel	Baseball Pressbox	S107345273.001	\$19.73
WHS	n/a	Rexel	Baseball Pressbox	S107406528.001	\$249.51
WHS	n/a	Rexel	Baseball Pressbox	S107415582.001	\$12.25
WHS	n/a	Rexel	Baseball Pressbox	S107406528.002	\$126.32
WHS	n/a	Rexel	IT Related Project Expenses	S107361899.001	\$27.46
WHS	n/a	Electrical Wholesalers	IT Related Project Expenses	S101643877.001	\$28.06
WHS	n/a	Rexel	IT Related Project Expenses	S107296591.001	\$554.34
WHS	n/a	Rexel	IT Related Project Expenses	S107283877.001	\$337.12
WHS	n/a	Rexel	IT Related Project Expenses	S107283877.002	\$122.83
WHS	n/a	Rexel	IT Related Project Expenses	S107288245.001	\$249.33
WHS	n/a	Rexel	IT Related Project Expenses	S107258317.001	\$150.88
WHS	n/a	Rexel	IT Related Project Expenses	S107305785.001	\$41.18
WHS	n/a	F.W. Webb	IT Related Project Expenses	42222106	\$135.63
WHS	n/a	Park Roway	IT Related Project Expenses	32780	\$418.23
WHS	n/a	Ring's End	IT Related Project Expenses	919360	\$27.16
WHS	n/a	Ring's End	IT Related Project Expenses	912310	\$16.98
WHS	n/a	Ring's End	IT Related Project Expenses	899310	\$43.50
OSW	n/a	Walch & Company	Roller Shades	44784	\$18,700.00
QH	n/a	Walch & Company	Roller Shades Fabric Replacement	44782	\$18,900.00
WHS	n/a	Walch & Company	Horizontal Blinds	44771	\$2,500.00
WHS	n/a	Carefree Building Co.	Roofing	8214	\$6,962.00
WHS	n/a	Builders Hardware	Building Materials	PSI-59388	\$5,777.10
WHS	n/a	Builders Hardware	Building Materials	PSI-59968	\$4,023.90
WHS	n/a	F.W. Webb	Building Materials	42581801	\$3.98
WHS	n/a	Granite City	Baseball Pressbox	S4893121.001	\$664.56
WHS	n/a	Arrow Equipment Rental	Baseball Pressbox	329751-1	\$235.14

WHS	n/a	Waterford Board of Education	Custodial/Maintenance Time	April 15,2014	\$2,835.28
WHS	n/a	CorBuilt LLC	Professional Services	825897	\$255.00
WHS	n/a	Van Zelm	Professional Services	0039566	\$12,616.35
WHS	n/a	GC Signs	Signage	2125	\$200.00
WHS	n/a	Special Testing Laboratories	Testing	28043	\$283.00
WHS	n/a	Granite City	IT Related Project Expenses	S4869842.004	\$345.10
WHS	n/a	Granite City	IT Related Project Expenses	S4879866.001	\$74.60
WHS	n/a	The Home Depot	Flood Clean up	Receipt dated 3/30/14	\$280.05
WHS	n/a	Pole Tech	Flagpole	527627	\$330.00
WHS	n/a	A. Secondino & Son	General Trades	00028	\$142,802.26
WHS	n/a	A. Secondino & Son	Casework	00014	\$29,289.00
WHS	n/a	Standard Demolition	Asbestos, Abatement, & Demo	00011	\$111,852.13
WHS	n/a	Advanced Performance Glass	Entrances and Storefronts	00028	\$56,078.20
WHS	n/a	CJ Fucci Construction	Sitework	00026	\$393,225.66
WHS	n/a	Conn Acoustics, Inc.	Drywall & Acoustical	00026	\$96,436.18
WHS	n/a	Ducci Electrical	Electrical	00033	\$10,196.55
WHS	n/a	H.H.S. Mechanical Contractors	Fire Protection; Plumbing	00036	\$38,882.81
WHS	n/a	O&G Industries	Construction Management	00039	\$20,847.00
WHS	n/a	Manafort Brothers, Inc.	Concrete	00013	\$99,004.16
WHS	n/a	M. Frank Higgins & Co., Inc.	Flooring	00024	\$20,098.65
WHS	n/a	JCJ Architecture	Professional Services		
WHS	n/a	F.W. Webb	Dryer	42697081	\$5.32
WHS	n/a	United Builders Supply	IT Related Project Expenses	50362038	\$503.18
WHS	n/a	Ring's End	IT Related Project Expenses	934175	\$14.95
WHS	n/a	Rexel	IT Related Project Expenses	S107498170.001	\$88.50
WHS	n/a	Rexel	IT Related Project Expenses	S107492483.001	\$38.41
WHS	n/a	F.W. Webb	Dryer	42728948	\$11.81
WHS	n/a	Integrated Technical Systems	IT Related Project Expenses	163959 1	\$218.00